Publication Reference Form

Instruction: All employees applying for research incentive should fill out this form and attach a copy of the published research and necessary receipts.

Name: ____________________________ Signature: ____________________________
Employment Status: ____________________________

PUBLICATION DETAILS

Research Title: ____________________________
Number of Authors: ____________________________
Author/s’ Reflected Affiliation: ____________________________

Title of Journal Publication: ____________________________
ISSN: ____________________________ Indexing: ____________________________ Year Issued: ____________________________

INCENTIVE APPLICATION DETAILS
(applicant should attach receipts as supporting document)

<table>
<thead>
<tr>
<th>Expenditures based on submitted documents</th>
<th>TFA</th>
<th>MPB</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>TFA transportation, food, accommodation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MPB materials, paraphernalia, mobility</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This portion is to be filled by URC
Application date received: ____________________________ received by: ____________________________

Type of Research: □ basic □ applied
Reported publication indexing: □ approved □ not approved

Endorsed by: ____________________________ Recommending Approval: ____________________________ Approved: ____________________________