

Internally-Funded Research CALL FOR RESEARCH PROPOSALS

Important Dates:

May 17, 5:00 PM: Deadline for submission of research proposals
May 20: Start of Review of Research Proposals
May 31: Release of Final Funding Decision

Eligibility

Applicants must be a faculty of De La Salle Araneta University, preferably with permanent status or with a full-time teaching assignment.

Document Requirements

- Cover letter from the project leader or principal investigator, endorsed by the dean or immediate head
- Project proposal (see Guidelines for Concept Proposal below)
- Implementation plan
- Proposed budget
- Concise curriculum vitae of researchers

Evaluation Criteria

Submitted applications will be evaluated by a research committee and will be assessed on the following criteria:

- Responsiveness to the university's research thrusts and priorities
- Innovation
- Products and results
- Coverage
- Institutional commitment
- Personnel resources
- Project duration
- Budget

Guidelines for Concept Proposal

1. Research Proposal Title
2. Principal Investigator
3. Significance and Objectives
 - Discuss the background and importance of the problem that the proposed research addresses.
 - Identify the general and specific objectives of the proposed research.
 - Identify the priority research areas and explain how the study addresses these priorities.
4. Strategy and Methodology
 - Describe the methodology to be used to accomplish the objectives of the proposed research. This section includes how data will be collected, analyzed, and interpreted.
 - Describe any strategy to establish feasibility (to complete the proposed research within the proposed period) and address the management of any high-risk aspects of the proposed work.
 - Describe the role and functions of all persons involved in the proposed research clearly.
5. Expected Outcomes/Outputs/Deliverables
 - Identify the intended results (i.e., significant and measurable change in condition) and identify the beneficiaries, location, and anticipated benefits they will receive clearly
 - Describe the specific outputs.
 - Products (e.g., evaluation instrument)
 - Services (e.g., training program)
 - Processes (e.g., quality assurance mechanism)
 - Systems (e.g., management system for adopting technology)

6. Major Activities (use the Implementation Plan Template below)

DLSAU INTERNALLY FUNDED RESEARCH						
Implementation Plan						
Project Title: _____						
Total Duration (in months): ____ months			Planned Start: _____ Planned End: _____			
Objectives	Expected Output	Activities	Q1	Q2	Q3	Q4

7. Detailed Proposed Budget

- Personal Expense
 - Project leader
 - Co-proponents
- Operating Expenses
 - Material and Printing
 - Consultancy services
 - Others (specify)