



# Institutional Bulletin

Series 24 of 2018

## Class Suspension Announcements

May 2018 to June April 2019

All announcements regarding suspension of classes and school operation will come from the university, specifically from Mr. Christopher Polanco. With this responsibility, he is tasked to primarily monitor and coordinate with official sources of information: the Department of Education and Malabon LGU (Disaster Risk Management Office, Public Information Office), as well as other university administrators.

Mr. Polanco cascades suspension announcements to the administrators through text messaging as well as through his school Facebook account. These messages are further cascaded through forwarding of the official announcements via text messaging and social media on our official Facebook (De La Salle Araneta University and Lasallians DLSAU), Twitter (OfficialDLSAU), and Instagram (Official.DLSAU) accounts.

Groups that have helpful information related to this are advised to coordinate with Mr. Polanco.

Only announcements from the university are considered OFFICIAL.

## Lasallian Residences Acquaintance and Orientation Program

June 26, 2018

All house guests at the Study Centers 1 and 2 are encouraged to attend the Lasallian Residences Acquaintance and Orientation Program on June 26 (Tuesday), 7:00 PM, at the lobby, Hotel de La Salle.

## Senior High School Honors Assembly

June 28, 2018

A total of 34 Senior High School students will be recognized for their exemplary academic performance for SY 2017-2018 in the Senior High School Honors Assembly on June 28 (Thursday), 3:30 PM, at the Osmeña Hall.

All awardees are expected to attend the rehearsal on June 27 (Wednesday), 3:30 PM, at the Osmeña Hall.

## Last Day of Enrolment for Basic Education Department

June 29 and July 7, 2018

Please be advised that due to the class suspensions last week, the last day of enrolment for Preschool and GROW has been moved from June 8 (Friday) to July 6 (Friday), whereas the last day of enrolment for Grades 1 to 10 has been moved from June 8 (Friday) to June 29 (Friday).

Please be guided accordingly.

## Tertiary Education Department Midterm Examinations

July 4 to July 10, 2018

Guidelines during Examination Days:

1. Students are expected to present their permits before taking the examination. Those who cannot present their permits are advised to seek assistance from the Accounting Office, 3rd floor LSB, days before the scheduled exams. A Student without a permit has the possibility to receive an “NFE” grade at the end of the term.
2. Students should be in complete uniform on all examination days except on Wednesday (washday).
3. Students are expected to come on time for their examinations.
4. Students should not loiter along corridors /hallways while examinations are on-going.
5. Examination Schedules:
  - For 80-minute and 120-minute classes – Block Sections

Wednesday (July 4)

Thursday (July 5)

Friday (July 6)

1st Period Class 0730-0930  
4th Period Class 1130-1330  
7th Period Class 1530-1730

1st Period Class 0730-0930  
3rd Period Class 1130-1330  
5th Period Class 1530-1730

2nd Period Class 0730-0930  
5th Period Class 1130-1330  
8th Period Class 1530-1730

Saturday (July 7)

Monday (July 9)

Tuesday (July 10)

ALL CLASS PERIODS

3rd Period Class 0730-0930  
6th Period Class 1130-1330  
9th Period Class 1530-1730

2nd Period Class 0730-0930  
4th Period Class 1130-1330

- For Irregular Schedules:  
Tutorial classes/courses may be conducted on the following periods:
  - o Wednesday (July 4)/Friday (July 6)/Monday (July 9) – in between 1st, 4th and 7th period; in between 2nd, 5th and 8th period; in between 3rd, 6th and 9th period.
  - o Thursday (July 5) / Tuesday (July 10) – in between 1st, 3rd and 5th period; 2nd and 4th period.

- Others:
  - o Examinations for subjects with 80 minutes a week should be duly arranged between the professors/ instructors in charge and the student concerned.
  - o Laboratory, PE and NSTP examinations should be held within the usual assigned period from July 4-10, 2018.
  - o Room assignments for these examinations are the regular room assignments.

## Senior High School Department Midterm Examinations

July 4 to July 10, 2018

### Guidelines during Examination Days:

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ALL CLASS PERIODS

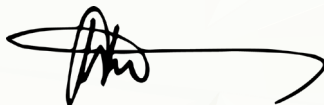
Monday (July 9)

3rd Period Class 0730-0930  
6th Period Class 1130-1330

Tuesday (July 10)

2nd Period Class 0730-0930  
4th Period Class 1130-1330

- Others:
  - o Examinations for subjects with 80 minutes a week should be duly arranged between the professors/ instructors in charge and the student concerned.
  - o PE examinations should be held within the usual assigned period from July 4-10, 2018.
  - o Room assignments for these examinations are the regular room assignments.



*Mr. Christopher N. Polanco*  
Chancellor