

OLD REGULAR STUDENTS

STEP 1

- ▶ Proceed to online enlistment.

STEP 2

- ▶ Bring the printed Pre-Enrollment Form (PEF) to DLSAU partner banks for payment.

STEP 3

- ▶ Email a copy of the deposit slip to the Cashier (at cashier@dlsau.edu.ph).

STEP 4

- ▶ Wait for an email confirmation of enrollment from the Cashier.

STEP 5

STEP 6

OLD IRREGULAR STUDENTS

- ▶ Schedule an online consultation with your Program Chair so that a detailed study plan, together with a list of subjects to be enrolled in for the term, can be generated.

- ▶ Wait for the emailed approval of the study plan from the Registrar.

- ▶ Proceed with online enlistment of the approved subjects

- ▶ Bring the printed PEF to any of the DLSAU partner banks for payment.

- ▶ Email a copy of the deposit slip to the Cashier (at cashier@dlsau.edu.ph).

- ▶ Wait for an email confirmation of enrollment from the Cashier.